Printer Setup

- 1. Download the HP Universal Print Drivers PCL 5 found <u>here</u>. You will have to choose your operating system from the list given (ie Windows 7)
- 2. Install HP Universal Print Drivers PCL 5 on your computer.
- 3. If Devices and Printers doesn't open automatically, you can get to it by:
 - a. Click the Start Menu, it should be on the right side, below Control Panels
 - b. Opening Control Panels and double clicking on Printers
- 4. If HP Universal Print Drivers PCL 5 doesn't start automatically you can double click it in Devices and Printers.
- 5. Click on Customize your Printer
- 6. Select "Enter a Printer Address..." found below "Find a Printer"
- 7. For 1025EL printer use the following IP address: 128.146.234.179 The Model should come up as: HP LaserJet P2055dn Series
- For the Color Printer in the basement use the following address: Turro-Color.chemistry.ohio-state.edu The Model should come up as: HP Color LaserJet 2605dn
- 9. For the color printer in room 1048 use the following IP address: 128.146.234.118 The Model should come us as: HP Color LaserJet CP3505
- 10. Now go back to Devices and Printers, right click on the HP LaserJet P2055dn and select Set as Default Printer